



HUMAN RESOURCES ADMINISTRATIVE MANUAL  
EMPLOYEE RELATIONS: CONFLICTS OF INTEREST, CONFLICTS OF COMMITMENT AND OUTSIDE ACTIVITIES

Definitions

None

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the information in consultation with the USG Office of Legal Affairs. Any concerns will be noted and provided to the appropriate USG President to address. Final approval for Compensated Outside Activities for USG President direct reports and those with a title of Vice President or equivalent will be made by the appropriate USG President or President's designee. Requests must be reviewed by the USG Office of Ethics and Compliance prior to final approval by the USG institution President.

USG Office of Ethics & Compliance

[usg-compliance@usg.edu](mailto:usg-compliance@usg.edu)

(404) 962-3034

Other Institutional Faculty and Staff Employees

USG Institution employees other than Presidents, direct reports of Presidents, and those with a title of Vice President or equivalent, must obtain written approval prior to engaging in compensated outside activities from the institution President or the President's designee. Employees must utilize procedures established at their institution.

University System Office Employees

University System Office Employees must obtain approval to participate in Compensated Outside Activities by completing and submitting the [Outside Activity Approval form](#), included in the forms section of this policy, through their supervisor to the USG Office of Ethics and Compliance at the contact information listed below.

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