

Resolved Known Issue: KI9.2-158_EX – Travel Authorizations with Budget Header Status of “I” (In Process)

UPDATED: March 28, 2022

STATUS: Resolved

RESOLUTION: A DBI was applied Monday evening to resolve this issue. The root cause was determined to be related to the Cancel Travel Authorizations page at Travel and Expenses > Process Expenses > Cancel Travel Authorizations. Due to this, we have temporarily removed the ability to run the Cancel Travel Authorizations process. A known issue will be released for the Cancel Travel Authorizations process.

Budget checking of travel authorizations has been added back to the nightly batch processes.

NAVIGATION: Travel and Expenses > Manage Accounting > Request Budget Checking

ISSUE: ITS is aware of a large number of Travel Authorizations that are currently stuck in Budget Processing. The travel authorizations affected have a Budget Header Status of "I" and cannot be fully processed or applied to an Expense Report.

We are working diligently to resolve the issue. However, please note that a DBI is likely to be needed to allow these travel authorizations to be processed.

Additionally, batch budget checking of Travel Authorizations has been suspended until the root cause is determined. Users will need to initiate budget checking for any new travel authorizations until further notice.

ORIGINALLY POSTED: March 25, 2022

MORE INFORMATION AND SUPPORT: For business impact issues, contact the ITS Helpdesk at helpdesk@usg.edu or via the [ITS Customer Services website](#).

