

ON-DEMAN

## Online GeorgiaFIRST Training Enrollment Form

Use this form to request enrollment in one or more Online GeorgiaFIRST Training Courses. Submit the completed form to the ITS Helpdesk at [Helpdesk@usg.edu](mailto:Helpdesk@usg.edu). Please ensure all areas are complete before emailing the form.

All Online GeorgiaFIRST Training is hosted through D2L Brightspace (USG Train). After you have enrolled, you will receive notification and instructions on how to login and access the training. Once enrolled, you have three (3) months to complete the course(s) and successfully pass the end-of-course assessment. If you need more time to complete the course, please contact the ITS Helpdesk before the last day you have access to request an extension. Only one extension may be granted for each course.

***Please complete all fields:***

Name:	
Institution:	
Email Address:	
Business Phone:	
Job Title:	

***Please select which course(s) you want to enroll in:***

	Course Name	CPE Credit Hours
<input type="checkbox"/>	Introduction to PeopleSoft Financials v9.2 Query	3.0

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